TIMESHEET

Savisa Security
Savisa Solutions LLC

EMPLOYEE & PAY PERIOD

Employee name _____ Work email _____

Pay period: weekly / bi-weekly _____ Period start - end _____

DAILY HOURS

#	Date	Site / post	Time in	Time out	Break (min)	Hours
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

TOTAL HOURS _____ Notes _____

I certify the hours above are true and accurate.

Signature _____ Date _____

Supervisor signature _____ Date _____

Submit: hand to your supervisor or the office, or scan/photo and email to B C I S E C U R E at G mail dot com. Savisa Security is Savisa Solutions LLC.